Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

July 1, 2021

MINUTES

I. CALL TO ORDER

Angela Jouett called the meeting to order at 12:00pm noting a quorum was present. The meeting was held via Zoom due to the federal declarations set in place for Southwest Louisiana.

II. ROLL CALL

1. Corlissa Hoffoss, appointed by Governor Jindal
2. William Sommers, appointed by Governor Edwards
3. Linda Storer, appointed by Beauregard Parish
4. Aaron LeBoeuf, appointed by Calcasieu Parish
5. Angela Jouett, appointed by Cameron Parish

Absent:

1. Betty Cunningham, appointed by Governor Edwards
2. Kristen Cassidy, appointed by Jefferson Davis Parish
3. Rita Cole, appointed by Allen Parish

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

No guests were present at this meeting.

IV. APPROVAL OF MINUTES

Board members received June minutes prior to the meeting. Angela Jouett

requested a motion to approve the June minutes. Corlissa Hoffoss motioned and

Linda Storer seconded. June minutes unanimously approved.

V. APPROVAL OF AGENDA

Angela Jouett requested a motion to approve the agenda. Linda Storer motioned and Aaron LeBoeuf seconded.

VI. BOARD MONITORING

a. Global Gov Commitment

Tanya McGee reviewed the policy with the board. This policy is to achieve results consistent with our mission, maintain consistency with the approved ImCal HSA strategic plan, be fiscally responsive and avoid unacceptable risk and situations. Tanya stated she does not have any recommendations for change at this time.

b. Governance Style

The policy was reviewed with the board. This policy refers to how the

board acts collectively as a body and not individually. Board focus looks at outward vision opposed to inward preoccupation. The board encourages diversity in viewpoints. Tanya stated she does not have any recommendations for change at this time.

c. Board Job Description

This reviews the responsibilities of board members and insures job performance based

on the Board Job Description. The Board establishes a link with authority in the

community. The Board produces a written governance policy with Ends Statements,

and Executive Limitations. Board members can serve two 3-year terms. They are an

accountable collective, and have authority over the Executive Director by making sure

all policies and procedures are met. Tanya stated she does not have any

recommendations for change at this time.

d. ENDs Statement

Tanya McGee informed the board the Ends statement includes the overall mission, priorities and goals of the district. It states the governing board is responsible to stakeholders throughout the community. Its prioritizes the groups of individuals ImCal serves as a district. Tanya recommended when the board is able to meet in person she would like to take a look at this and ImCal’s overall mission to incorporate the new programs ImCal has established and has now in place.

e. Confirmation Signatures

Every year the board has to confirm with documented signatures approval of the Board Governance Manual. Updating the Governance Manual is still in progress. Tanya reminded the board the manual will be reformatted to follow ImCal HSA policy format. This will be presented to board for approval once completed. Tanya informed the board that signatures will be collected at the next in person meeting which is planned to take place in September 2021. Angela Jouett made a motion to accept this temporary change Aaron LeBoeuf motioned and Corlissa Hoffoss seconded.

VII. EXECUTIVE DIRECTOR REPORT

a. Global Executive Constraint

Tanya McGee informed the board normally during this section, she reports out on Legislative Audit. Due to COVID and the disasters ImCal’s audit had to be pushed back and they are in progress. Tanya will present the completed report to the board when it’s finalized. The Escrow report was presented to the board. ImCal currently has over 1.7 million in the escrow account. Tanya reminded the board they’re doing well with Self-Generated Revenue (SGR). If escrow funds are expended this would require board approval. ImCal is on track for Fiscal Year 21 to encompass the SGR goal and will increase the escrow account to over two million dollars. Linda Storer asked if the Escrow funds can be taken by the state. Tanya informed legislation allows the districts the maintain the funds. In order to change this new legislation would have to be approved. The escrow account has been established since the very first district was created and hasn’t been taken, even in years with the lowest state budget cuts. Corlissa Hoffoss asked about a potential decrease in funding due to the amount of the account. Tanya informed before taking the Escrow account the legislature would have ImCal increase their SGR target and spend the money during the fiscal year. Tanya informed the board ImCal increases their SGR yearly due to increased spending in new programs etc. Tanya mentioned as the escrow account increases the board may have to think about having a conversation about how to spend potential funds.

b. ImCal Mobile Unit

Tanya reminded the board of the one-time COVID funding ImCal received. A proposal was sent to Office of Behavioral Health for a mobile medical unit. Tanya informed the board this will give ImCal the opportunity to reach the rural areas that ImCal serves. ImCal would like to team up with Office of Public Health to provide public health services as well. The proposal was approved, Tanya and her team are in the next phase, design. Tanya informed the board having this unit will help to expand services and reach more people in Southwest Louisiana.

c. Briscoe Grand Re-opening

Briscoe has officially reopened and admitted sixteen patients and are currently accepting referrals. The big grand re-opening will be July 20th at 10am. She informed the board the building is completely different and encouraged the board to come to the ribbon ceremony to view all of the changes made to the building. An invitation is to follow.

VIII. NEW BUSINESS

IX. NEXT MEETING - **8/5/2021**

Tanya informed the board she and Betty Cunningham had a conversation and would like to have an in person meeting for September 2021. Tanya encouraged all members to make every effort to attend in person.

X. ADJOURNMENT

Angela Jouett requested a motion to adjourn the meeting. Aaron LeBoeuf motioned and William Sommers seconded. Meeting adjourned at 12:36pm.